



DMI-ST. EUGENE UNIVERSITY

SENIOR MANAGEMENT JOB OPPORTUNITIES

The Council of the DMI-St. Eugene University (DMISEU) intends to appoint a Vice-Chancellor. The Council through the Recruitment panel therefore invites applications from suitably qualified and experienced person for this position.

ABOUT DMI-ST.EUGENE UNIVERSITY

The University adheres to its MISSION

“Capacity Building of children of Africa, to meet the emerging challenges happening in the world, by imparting quality employable education with discipline, which leads to self-enlightenment and development of the nation”

The DMISEU is the Private institution of higher learning which was established by Catholic **Sisters of Daughters of Mary Immaculate and Collaborator’s (DMI)** in 2007 and is regulated by the Higher Education Act. The DMISEU is a DOMAIN LEADER in Zambia and one of the market leaders in the provision of higher education in the region. DMISEU is offering various Diploma, Under Graduate, Post Graduate and Doctoral level programme in the field of Management, Computer Science, Social Work, Health Sciences and Education.

The University believes in fulfilling the dreams of the students, parents and sponsors and proudly claims itself as a destination **“Where Your Dreams are Nurtured”**.

In the year 2014, DMISEU launched its **INSTITUTE OF VIRTUAL AND DISTANCE EDUCATION – IVDL** which had trained thousands of teachers in Science, Mathematics and Humanities using modern Virtual Technology, thereby making **Zambia as a Leader in VIRTUAL TECHNOLOGY**.

The University is intending to recruit a dynamic leader to fulfill its vacancy of **VICE CHANCELLOR** from eligible candidates preferably **from Zambia**.

Vice- Chancellor

Responsibilities

Reporting to the Owner through the Chairperson of the University Council, the Vice-Chancellor shall be responsible for planning, organizing, coordinating and directing the academic and administrative operations of the University as directed by the University Council and in accordance with the Constitution and Higher Education Act. As the **Chief Executive Officer**, the incumbent shall be responsible for, among others, the following:

1. Responsible for all academic development, delivery and assessment process of the University
2. Responsible for formulation, implementation and review of all University Policies and the Strategic Plan.
3. Overseeing the operations of the University in all its core functions of teaching, research and community service, manpower management and ensuring effective risk management.
4. As the Chairperson of the University Senate and various Committees create a collective management adhering to the values of the University.
5. Presiding over employee performance management and leading in building a competent, experienced and motivated workforce.
6. Ensuring that the operations of the University comply with all the Vision and Mission of the Founders, University Policies , applicable national laws and Chistian Values.
7. Overseeing the process of budgeting and leading in the mobilization of resources required for the operations of the University, and ensuring that resources are utilized prudently.
8. Fostering high value linkages and managing all stakeholders.
9. Representing the University at various local and international fora and act as the spokesperson.
10. Responsible for timely and proper reporting to authorities and organs as mentioned.

Requirements:

1. Aged below 65 years of age, person of CHRISTIAN FAITH. believe in the values of DMI and DMISEU.
2. Bachelor's and Master's degree in any relevant field from a reputable University completed on regular mode after proper regular schooling; and an earned PhD – academic Doctorate in any relevant field from a reputable University;
3. Must be at the level of Professor as per Higher Education Authority(HEA) norms;
4. Minimum of fifteen (15) years relevant post-qualifying experience in University education or equivalent Institution, with a distinguished track record of successful senior Management experience in higher education and/or relevant corporate Institutions and membership to relevant professional body;
5. Person of Personal and professional integrity with a distinguished track record of successful senior management experience in higher education and/or relevant professional field;
6. A strong record of academic leadership and personal achievement in both teaching and research;
7. Experience in financial management, investment, business, budgeting, resource mobilization as well as short-, medium- and long-term planning for organizational operations;
8. Self-motivated and a team player, with visionary ability to inspire others and Receptive to change and ability to manage change and Must not have any criminal record
9. Proficiency in modern ICT technologies with proven track record of using them for decision making.;

Remuneration

A competitive remuneration package shall be offered to the successful candidate and will be on par with market standards.

Suitable candidates are advised to apply with recent photograph and detailed CV to,

The search Committee- Vice Chancellor

DMI-St.Eugene University

P.O.Box:330081

Lusaka, Zambia

Email: sec2director@dmiseu.edu.zm, search4vc@dmiseu.edu.zm